

# TORNADO SAFE ROOM SPECIAL NEEDS FORM

**EASTMORLAND ELEMENTARY**  
1131 Highview Ave. | Joplin, MO 64801  
417-625-5340

If you plan to use the Joplin Schools' Community Safe Room at Eastmorland Elementary as a result of a tornado warning, or any time the sirens are activated by the City of Joplin and have special needs that we should be aware of, please complete this form and mail it or deliver it to:

Jim Hounsshell, Director of Safety and Security  
Joplin Schools Administration Building  
310 W. 8th Street  
Joplin, MO 64801

The schools will accommodate your special needs to the best of their ability once you arrive at the Community Safe Room. The school cannot provide any services to you that are required off campus such as transportation to and from the Safe Room.

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list special needs: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## **Do you require the aid of an animal such as a Seeing Eye Dog and want to bring it to the Safe Room with you?**

I require a service animal:  Yes  No *(Required: Please check the appropriate box.)*

The service animal must remain leashed or harnessed. You should prepare an emergency evacuation kit for your animal and bring it with you.

### **Items to include in an emergency evacuation kit:**

- Animal identification (tag on collar/harness, microchip)
- Water and drinking bowl, if desired
- Cleaning supplies for animal waste (wipes, disinfectant, garbage bag)
- Leash, collar, or harness
- Medications (if animal is on medication)

**Please note:** You will be responsible for the actions of your service animal.